



**Instructions for Form #2 – Site Profile**  
**Complete one line for each Production Site, Handling Facility, Processing Facility, and/or Retail Location**

**1. Operation Type**

Indicate what type of organic operation(s) take place at the site/facility listed.

P – Production H – Handling PR – Processing R – Retail

**2. Site ID/Name**

A name or number used to identify the site/facility listed.

**3. Site APN or Address, City**

Fill in the Tax Assessors Parcel Number (APN) of or the complete address of each site/facility location.

**4. Site Location (County)**

County in which the organic site/facility is located.

**5. Total Organic Acreage**

(Only applies to organic Producers) The total number of acres at the listed site that are to be registered as organic.

**Organic operations that are certified or anticipating certification by a USDA accredited certifying agency are not required to complete sections 6 – 8.**

**6. Control of Site** (Only applies to operations that are not certified or anticipating certification)

Indicate by a “Yes” or “No” if you have been in control of the site listed for the 36 months prior to the first organic harvest. (If No) You must provide documents which list who was in control and what substances were used on the site (if any) prior to you assuming control of the site.

**7. Map Attached** (Only applies to operations that are not certified or anticipating certification)

A site/facility map of each separate location listed must be provided along with your registration application.

(Production Sites) **clearly identify the lot IDs or subdivision within the site that are used for organic operation.** If the Site ID (APN) covers several blocks within the site, identify each block by a Lot ID. If the site is used for multiple purposes, identify those areas used for organic activity by Lot ID. Example: B-1, B-2, etc.

Indicate on the map all adjacent land uses. (Example: open field, residential, pasture, conventional row crops, conventional tree crops, etc). Please also identify any of the following that may apply to the site itself: irrigation district, railroad tracks, power lines or poles, city road, county road, state roadway, interstate highway.

(Operations with Facilities) Greenhouse and other facilities are required to provide a map of the facility with dimensions. (Example: 475 ft. by 800 ft).

**8. Legal Owner of Site** (Only applies to operations that are not certified or anticipating certification)

Indicate by a “Yes” or “No” if you are the legal owner of the property(ies) listed.

(If No) You must provide written documentation from the legal owner indicating that the owner has granted permission for the site(s) to be registered as organic.